

SmartPSS Lite Video Intercom Solution

User's Manual








Foreword

General

This manual introduces the functions and operations of the video intercom solution of the SmartPSS Lite (hereinafter referred to as "the Platform"). Read carefully before using the platform, and keep the manual safe for future reference.

Safety Instructions

The following signal words might appear in the manual.

Signal Words	Meaning
 DANGER	Indicates a high potential hazard which, if not avoided, will result in death or serious injury.
 WARNING	Indicates a medium or low potential hazard which, if not avoided, could result in slight or moderate injury.
 CAUTION	Indicates a potential risk which, if not avoided, could result in property damage, data loss, reductions in performance, or unpredictable results.
 TIPS	Provides methods to help you solve a problem or save time.
 NOTE	Provides additional information as a supplement to the text.

Revision History

Version	Revision Content	Release Time
V1.0.1	<ul style="list-style-type: none">Updated personnel management function.Updated intercom configuration function.	December 2022
V1.0.0	First release.	August 2022

Privacy Protection Notice

As the device user or data controller, you might collect the personal data of others such as their face, fingerprints, and license plate number. You need to be in compliance with your local privacy protection laws and regulations to protect the legitimate rights and interests of other people by implementing measures which include but are not limited: Providing clear and visible identification to inform people of the existence of the surveillance area and provide required contact information.

About the Manual

- The manual is for reference only. Slight differences might be found between the manual and the product.
- We are not liable for losses incurred due to operating the product in ways that are not in compliance with the manual.
- The manual will be updated according to the latest laws and regulations of related jurisdictions. For detailed information, see the paper user's manual, use our CD-ROM, scan the QR code or visit

our official website. The manual is for reference only. Slight differences might be found between the electronic version and the paper version.

- All designs and software are subject to change without prior written notice. Product updates might result in some differences appearing between the actual product and the manual. Please contact customer service for the latest program and supplementary documentation.
- There might be errors in the print or deviations in the description of the functions, operations and technical data. If there is any doubt or dispute, we reserve the right of final explanation.
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1 Personnel Management

You can manage department information and staff information.

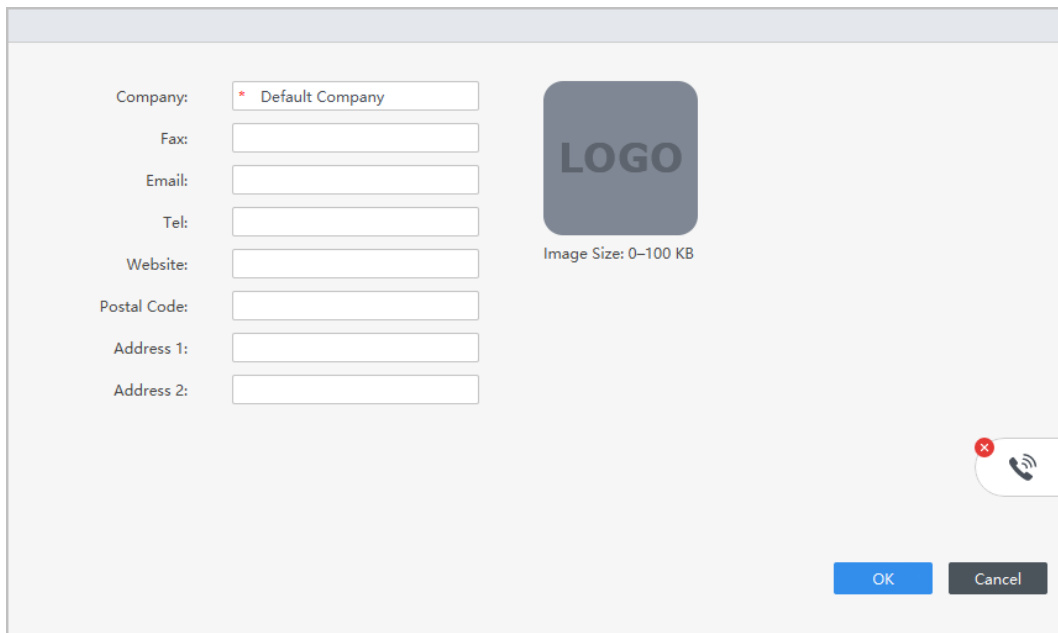
1.1 Adding Company

Step 1 Select **Personnel > Company**.

Step 2 Enter the company name, fax, email, telephone number, website, postal code and address.

Step 3 Upload the company logo, and then click **OK**.

Figure 1-1 Add company



1.2 Department Management

You can add, modify or delete department. Here uses the department adding as an example.

Procedure

Step 1 Select **Personnel > User Management**.

Step 2 Click **+** in the **Department List** to add.

Step 3 Select a superior department, and then add a new sub-department.

Step 4 Click **OK** to confirm.

Figure 1-2 Add department

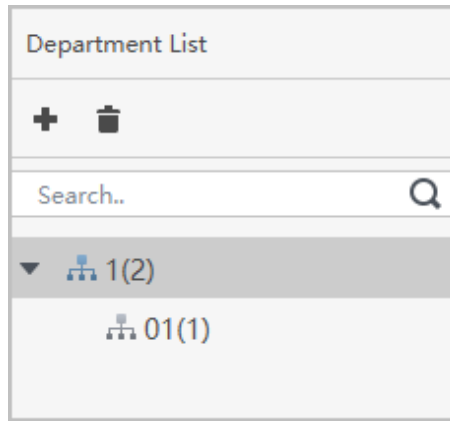
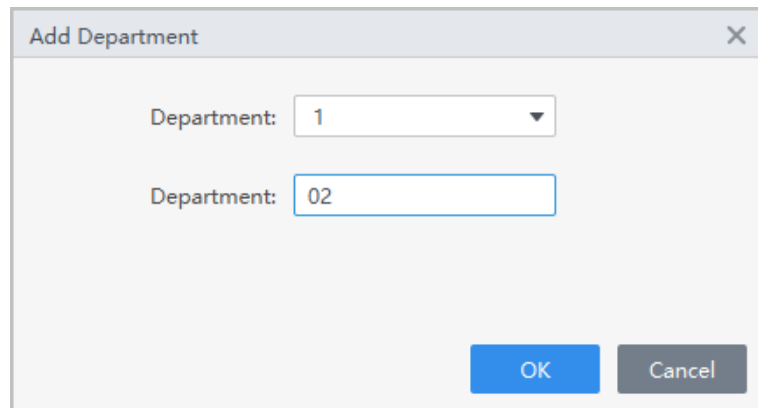




Figure 1-3 Add department information



Related Operations

- (Optional) Click  in the **Department List** to delete.
- (Optional) Select the department, and then click  in the **Department List** to rename the department.

1.3 Staff Management

You can add personnel information, issue cards, export personnel information to local, and freeze cards.

1.3.1 Setting Card Type

Select **Personnel** > **User Management** > **Card Issuing Type**.

Before issuing a card, set the card type first. For example, if the issued card is ID card, select type as ID card.




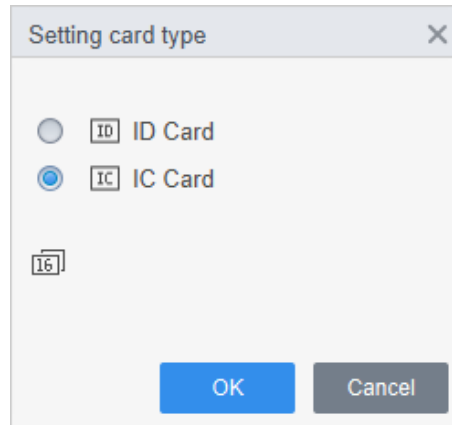
- The system uses hexadecimal card number by default. Click  to change to decimal card number.
- When the card type is changed, the card number in the **Access Manger**, user's card, and **History Event** will also be changed.

Figure 1-4 Set card type



1.3.2 Adding Staff

Select one of the methods to add staff.

- Add staff one by one manually.
- Add staff in batches.
- Extract staff information from other devices.
- Import staff information from the local.

1.3.2.1 Adding Staff One by One Manually



Procedure

Step 1 Select **Personnel > User Management > Add**.

Step 2 Enter basic information of staff.

- 1) Select **Basic Info**.
- 2) Add basic information of staff.
- 3) Take snapshot or upload picture, and then click **Finish**.



- The card number can be read automatically or filled in manually. To automatically read card number, select the card reader next to **Card No.**, and then place the card on the card reader. The card number will be read automatically.
- You can select multiple USB cameras to snap pictures.
- Set password
Click **Add** to add the password. For second-generation access controllers, set person passwords; for other devices, set card passwords. New passwords must consist of 6-8 digits.
- Configure card
 1. Click  to select **Device** or **Card issuer** as card reader.
 2. Add card. The card number must be added if the non-second generation access controller is used.
 3. After adding, you can select the card as main card or duress card, or replace the card with a new one, or delete the card.
 4. Click  to display the QR code of the card.



Only 8-digit card number in hexadecimal mode can display the QR code of the card.


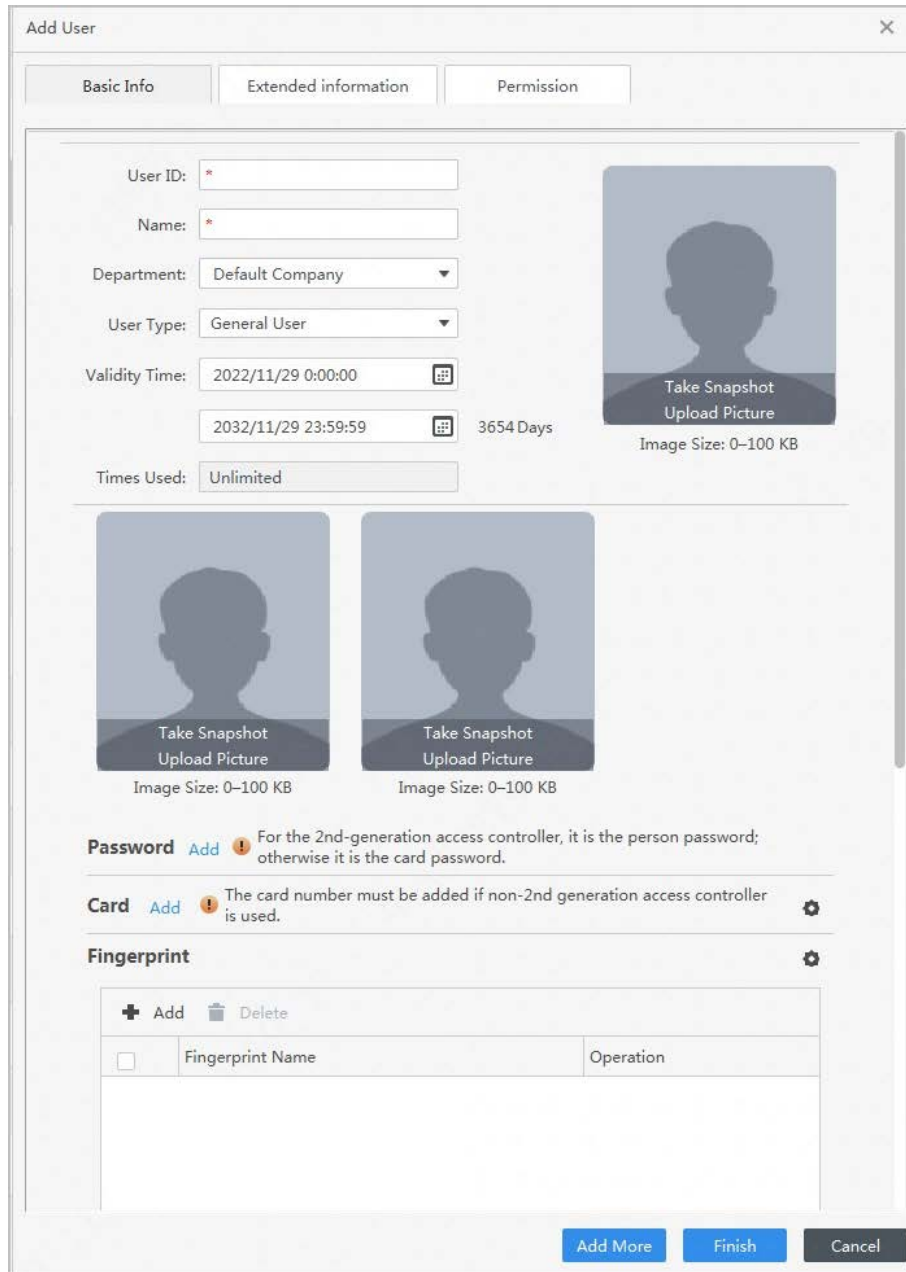
- Configure fingerprint
 1. Click  to select **Device** or **Fingerprint Scanner** as the fingerprint collector.
 2. Add fingerprint. Select **Add** > **Add Fingerprint**, and then press finger on the scanner for three times continuously.

Figure 1-5 Add basic information



Add User



Basic Info | Extended information | Permission

User ID: *


Name: *


Department:


User Type:



Validity Time:   3654 Days




Times Used:



Take Snapshot
Upload Picture
Image Size: 0-100 KB




Take Snapshot
Upload Picture
Image Size: 0-100 KB


Take Snapshot
Upload Picture
Image Size: 0-100 KB




Password   For the 2nd-generation access controller, it is the person password; otherwise it is the card password.

Card   The card number must be added if non-2nd generation access controller is used. 

Fingerprint 

 Add  Delete

<input type="checkbox"/>	Fingerprint Name	Operation
<input type="checkbox"/>		

Step 3 Select **Personnel** > **User Management** > **Add** > **Certification** to add the extended information of the staff, and then click **Finish** to save.

Figure 1-6 Add extended information

The image shows a software window titled "Add User" with a close button (X) in the top right corner. It contains three tabs: "Basic Info", "Extended information" (which is selected), and "Permission". Below the tabs is a "Details" section. The "Extended information" tab contains the following fields:

- Gender: Two radio buttons, "Male" (selected) and "Female".
- ID Type: A dropdown menu showing "ID".
- Title: A dropdown menu showing "Mr".
- ID No.: A text input field.
- Date of Birth: A date picker showing "1985/3/15".
- Company: A text input field.
- Tel: A text input field.
- Occupation: A text input field.
- Email: A text input field.
- Employment Date: A date-time picker showing "2022/11/28 19:38:45".
- Mailing Address: A text input field.
- Termination Date: A date-time picker showing "2032/11/29 19:38:45".
- Administrator: A toggle switch that is currently turned on.
- Remark: A large text area for additional notes.

At the bottom right of the window are three buttons: "Add More", "Finish", and "Cancel".

Step 4 Configure permissions.

Permission group is a combination of all devices supported by various solutions. After selecting the permission group, the personnel info will be sent to corresponding device and used for related functions of access control and attendance check.

Figure 1-7 Permission configuration

Add User

Basic Info Extended information **Permission**

☒ Group ☐ Device

Permission group is a combination of various devices including attendance check and access control devices. After selecting the permission group, the person information will be sent to corresponding devices and used for functions related to access control and attendance check.


Add Group

<input type="checkbox"/>	Permission Group	Memo
<input type="checkbox"/>	Permission Group1	





Add More Finish Cancel

Step 5 Click **Finish**.



After completing adding, you can click  to modify information or add details in the list of staff.

Related Operations

- Click  to modify information or add details in the list of staff.
- Click  to delete all information of the person.
- Click  to freeze the card, and then the card cannot be used normally.
- Click  to display the **Permission Configuration** page.

1.3.2.2 Adding Staff in Batches

Step 1 Select **Personnel > User Management > Batch Update > Batch Add**.

Step 2 Select card reader and the department of staff. Set the start number, number of card, effective time and expired time of card.

Step 3 Click **Read Card No.**, and then the card number will be read automatically.

Step 4 Click **OK**.

Figure 1-8 Add staff in batches

Batch Add

Device

Card Issuer

Read C...

Start No.:

*

Quantity:

*

Department:

1\01

Validity Time:

2022/11/23 0:00:00

Expiration Time:


2032/11/23 23:59:59

Issue Card

ID	Card No.
----	----------

OK

Cancel

Step 5 In the list of staff, click  to modify information or add details of staff.

1.3.2.3 Extracting Staff Information from Other Devices

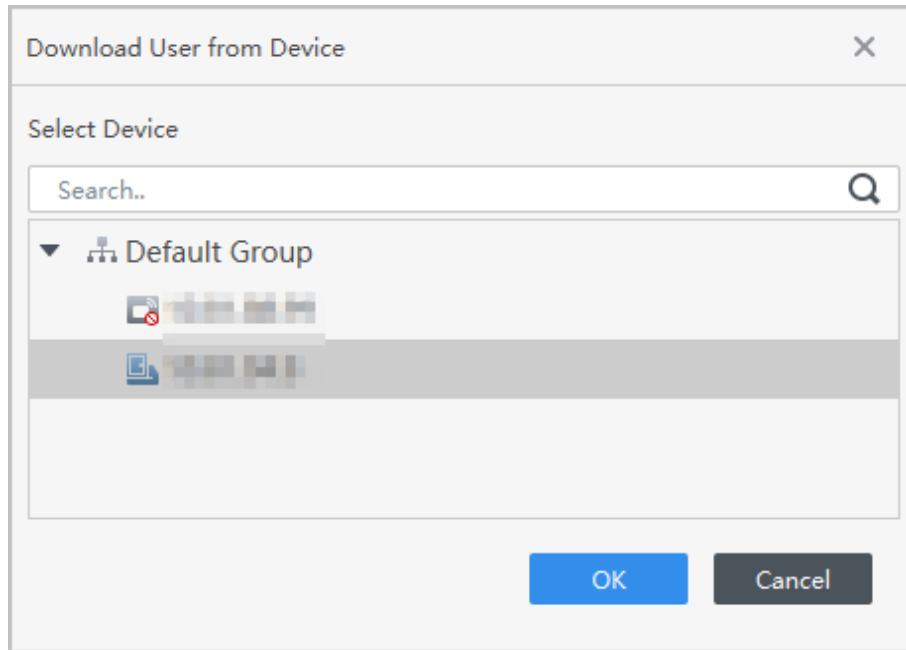
Step 1 Select **Personnel > User Management > Extract**.

Step 2 Select the needed device, and then click **OK**.



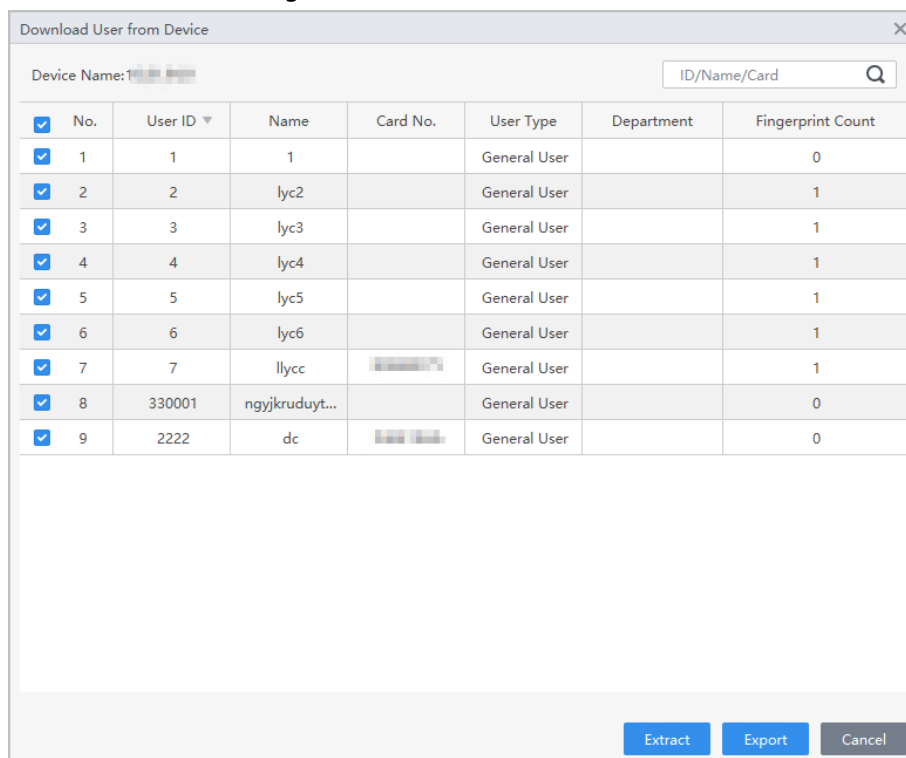
You can select to extract the user of **All**, **Success** or **Failure** from the drop-down list next to **Extract**.


Figure 1-9 Devices with staff information



- Step 3** Select the needed staff information, and then click **Extract** to extract the cards to user manager. Click **Export** to export the user information to the computer.

Figure 1-10 Extract users

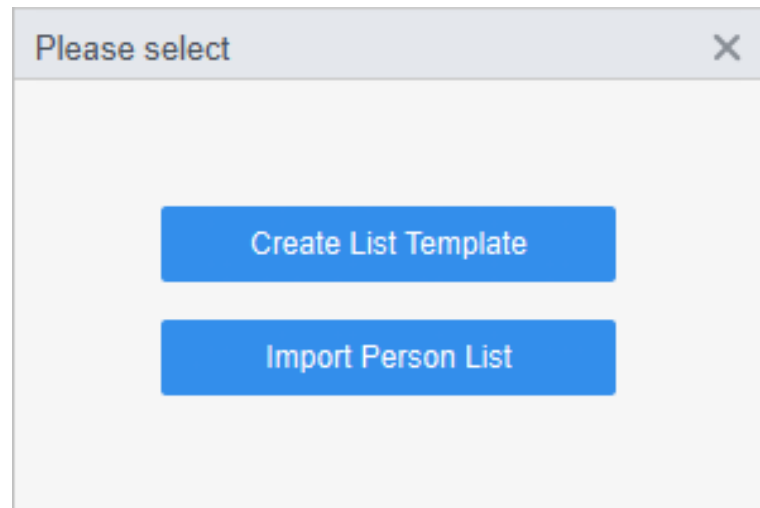


- Step 4** In the list of staff, click  to modify information or add details of staff.

1.3.2.4 Importing Staff Information from the Local

- Step 1** Select **Personnel > User Management > Import**.
- Step 2** Import staff information according to instructions.

Figure 1-11 Import staff information



1.3.3 Issuing Card in Batches

You can issue cards to staff who have been added but have no card.

Step 1 Select **Personnel > User Management**.

Step 2 Select the needed staff, and then select **Batch Update > Batch Issue Card**.

Step 3 Issue card in batches. Card No. can be read automatically by card reader or entered manually.

- Read automatically
 1. Select card reading device, and then click **Read Card No.**
 2. According to the order list, put the cards of the corresponding staff on card reader in sequence, and then the SmartPSS Lite will automatically read the card No..
 3. Modify staff information, such as start time and end time for card validation.
- Enter manually
 1. Select the staff in card list, and then enter the corresponding card No..
 2. Modify staff information, such as start time and end time for card validation.

Figure 1-12 Issue card in batches

Batch Issue Card

Device:

Card Issuer

Read C...

ID:

1

Name:

1

Card No.:

Press Enter after entering t...

Department:

1

Start Time:

2022-11-23 00:00:00

End Time:

2032-11-23 23:59:59

Card List

User ID	Name	Card No.	Operation
1	1		
2	2		

OK

Cancel

Step 4 Click **OK**.

1.3.4 Exporting Staff Information

Select the staff information which needs to be exported, and then click **Export** to export all staff information to local.

1.3.5 Searching for Staff

Search for staff who meet the conditions, according to ID, name or card.

Figure 1-13 Search for staff

ID / Name / Card

1.3.6 Staff Display

You can select display modes: card display and list display.



Click  to display in cards; click  to display in list.

Figure 1-14 Card display

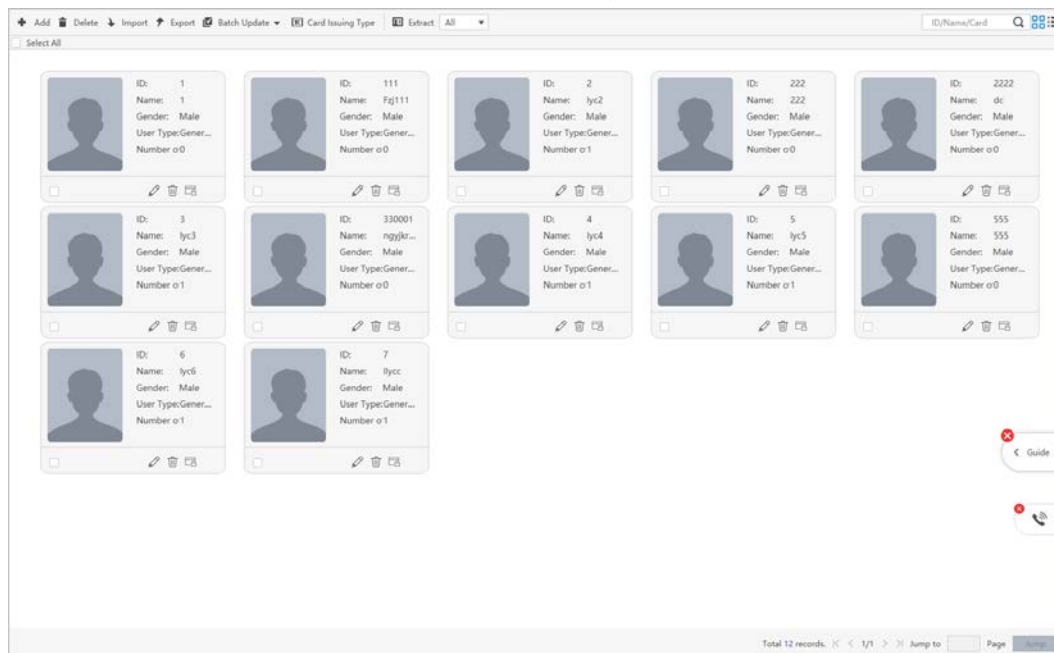


Figure 1-15 List display

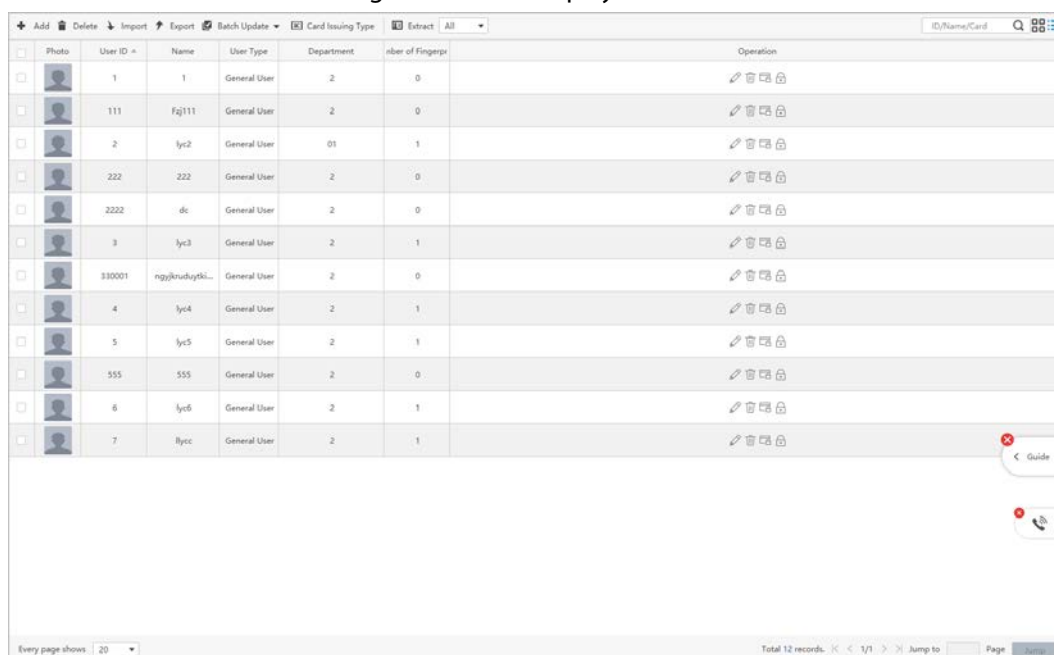


	Photo	User ID	Name	User Type	Department	Number of Fingers	Operation
<input type="checkbox"/>		1	1	General User	2	0	
<input type="checkbox"/>		111	Fg111	General User	2	0	
<input type="checkbox"/>		2	lyc2	General User	01	1	
<input type="checkbox"/>		222	222	General User	2	0	
<input type="checkbox"/>		2222	dc	General User	2	0	
<input type="checkbox"/>		3	lyc3	General User	2	1	
<input type="checkbox"/>		330001	ngykhutkhi...	General User	2	0	
<input type="checkbox"/>		4	lyc4	General User	2	1	
<input type="checkbox"/>		5	lyc5	General User	2	1	
<input type="checkbox"/>		555	555	General User	2	0	
<input type="checkbox"/>		6	lyc6	General User	2	1	
<input type="checkbox"/>		7	lyc7	General User	2	1	

1.3.7 Editing Staff in Batches

Select **Personnel** > **User Management**.

Select the needed staff, and then select **Batch Update** > **Batch Edit** to edit department and valid time of users in batches.

Figure 1-16 Edit department

Dialog box titled "Edit" with a close button (X). It contains the following fields:

- Department: [Dropdown menu]
- Validity Time: ☐ [Start date/time: 2022-11-24 00:00:00] [Calendar icon]
- to: [End date/time: 2032-11-24 23:59:59] [Calendar icon]
- Buttons: OK, Cancel

1.4 Permission Configuration

1.4.1 Adding Permission Group

Procedure

Step 1 Select **Personnel > Permission Configuration**.

Step 2 Click **+** to add a permission group.

Step 3 Set permission parameters.

- 1) Enter group name and remark.
- 2) Select the needed time template.



For details on time template setting, see *SmartPSS-Lite_Access Control Solution_User's Manual*.

- 3) Select the verification method.
- 4) Select the corresponding device, such as door 1.

Figure 1-17 Add permission group (1)

<div> + 🗑️ <input type="text" value="Search.."/> 🔍 </div>		
<input type="checkbox"/>	Permission Group	Operation
<input type="checkbox"/>	Permission Group1	✎ 👤 🗑️
<input type="checkbox"/>	Permission Group2	✎ 👤 🗑️
<input type="checkbox"/>	Permission Group3	✎ 👤 🗑️

Figure 1-18 Add permission group (2)

Basic Info

Group Name: Permission Group4

Remark:

Time Templ...: All Day Time Ten

Verification Method: ☒ Card ☒ Fingerprint ☒ Password ☒ Face

All Device

Selected (0)

Search..

Default Group

Door 1

OK Cancel

Step 4 Click **OK** to save operations.

Related Operations

- Click to delete group.
- Click to modify group information.
- Double-click permission group name to view group information.

1.4.2 Configuring Permission

The method to configure permission for department and for personnel is similar, and here takes department as an example.

Step 1 Select **Personnel** > **Permission Configuration**.

Step 2 Click , and then select the department to be configured permission.

Step 3 Click **OK**.

Figure 1-19 Configure permission

Add Person [X]

Permission Group1

User List Selected (2) [Trash Icon]

Search.. [Q]

▼ [✓] [Group Icon] 1(2)

▶ [✓] [Group Icon] 01(1)

[✓] [User Icon] 1

ID	Name
2	2
1	1

[OK] [Cancel]






Step 4 (Optional) Click  in the left navigation bar to view the authorization progress.
If authorization failed, click  in the list to view the possible reason.

Figure 1-20 Authorization progress

Permission Group	Device Name	Progress	Status	Result of Issuing	Operation
Permission Group1		<div><div></div></div> 1/1	Error issuing	Successful: 0, Failed: 1	

2 Intercom Configuration

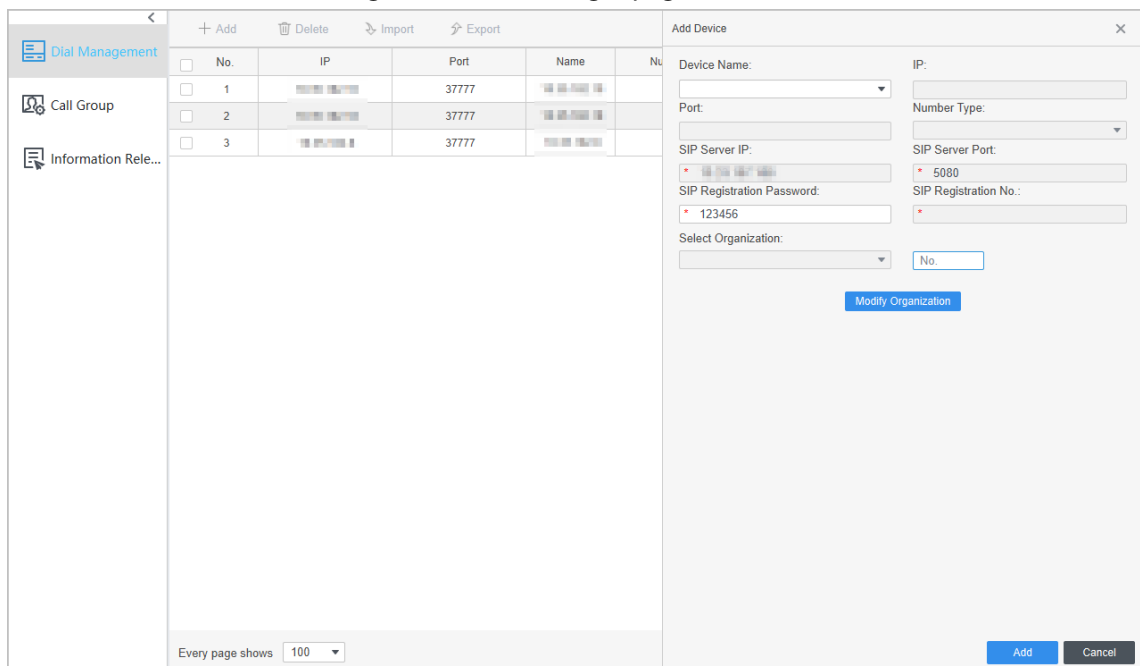
You can manage organizations and phone numbers, configure call settings and release information. Click **Device Manager** on the home page, and then add video intercom devices to the Platform. For details, see *SmartPSS Lite General User's Manual*. Select  > **Help Manual** on the upper-right corner of the page to obtain the help manual.

2.1 Dial Management

Procedure


- Step 1 Open the **Video Intercom** solution.
- Step 2 Select **Intercom Config > Dial Management**.
- Step 3 Click **Add**, and then click **Modify Organization** on the right side of the page.

Figure 2-1 Dial manager page



No.	IP	Port	Name	Nu
1		37777		
2		37777		
3		37777		

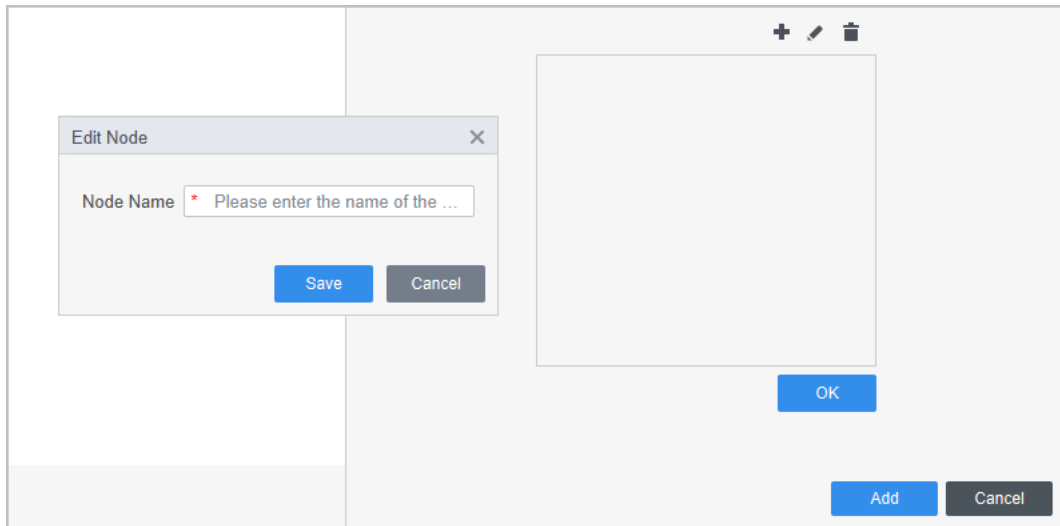
Add Device
Device Name: IP:
Port: Number Type:
SIP Server IP: SIP Server Port:
SIP Registration Password: SIP Registration No.:
Select Organization: No.
Modify Organization
Add **Cancel**

- 1) Click , enter the compound name on the pop-up window, and then click **Save**.



After the Platform is started, it creates a default group.

Figure 2-2 Add park




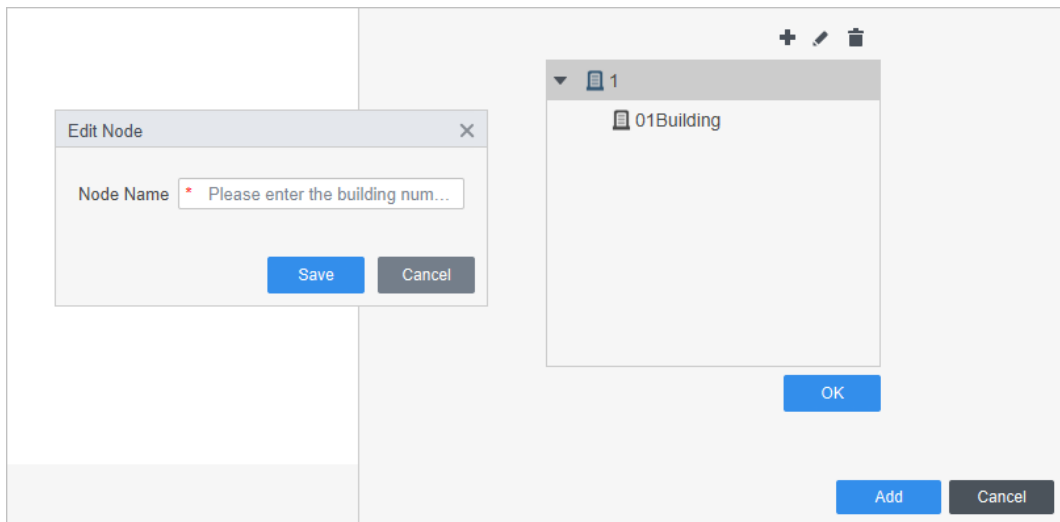
- 2) Select the compound that needs to add the building, click , enter the building number on the pop-up window, and then click **Save**.

Figure 2-3 Add building




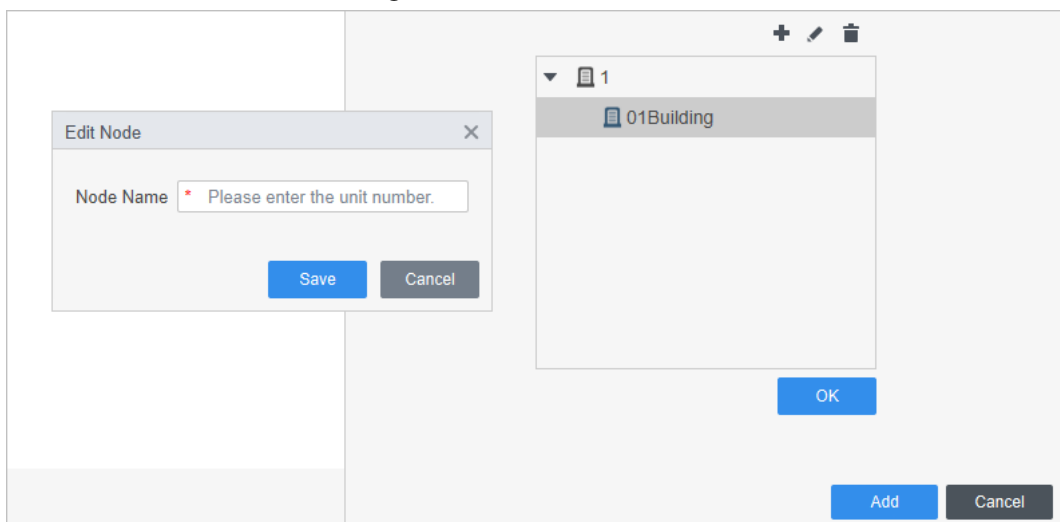


- 3) Select the building that needs to add the unit, click , enter the unit number on the pop-up window, and then click **Save**.

Figure 2-4 Add unit



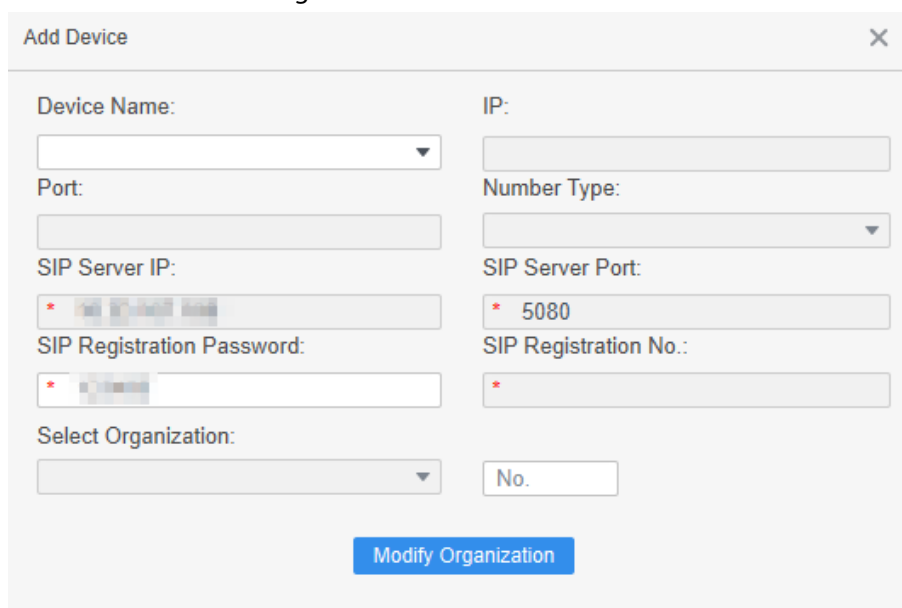


- Select the organization that needs to edit, and then click  to edit the organization name; select the organization that needs to delete, and then click  to delete the organization.
- If there is no device under the organization, you can delete the organization.

4) Click **OK**.

Step 4 Select the device name you need to add from the drop-down list, and then select the **Number Type** and the organization. Click **Add**.

Figure 2-5 Add devices






- Door station (VTO), fence station, villa door station and VTS need to enter the number (no more than 2 digits); indoor monitor (VTH) needs to add the number (1 to 6 upper-case letters and numbers) and the extension number (no more than 2 digits, optional).
- VTO, villa door station and VTH can only be added to the unit level; fence station and VTS are added to the park level by default.
- The default SIP Registration Password is 123456.
- Click **Modify Organization** to edit the organization again.


Step 5 (Optional) Select the device that you want to export, and then click **Export** to export the device information to the computer.

Step 6 (Optional) Import the template of video intercom device information and SIP information.

- 1) Select **Import > Create List Template** to create a template to you computer.
- 2) Select **Import > Import VIconfig List**, select the template file from the computer, and then click **Open**. The template of video intercom device information and SIP information is imported to the Platform.





Step 7 View the device status.

- Select the device that you want to delete, and then click **Delete** or the corresponding  to the device to delete the device.
- Click  to edit the device information.
- If the VTH is in the same building and unit as the current VTO and it has numbers under

it, click the icon  to synchronize the numbers to the VTO.

- You can enter the device name or IP in the search bar to search the device.

Related Operations

- Click **Every page shows** to select the number of information showed on every page.
- Click  /  to view the previous page or next page.
- Click  /  to go to the first page or last page.
- Enter the page number in **Jump to** **Page**, and then click **Jump** to jump to the specified page.

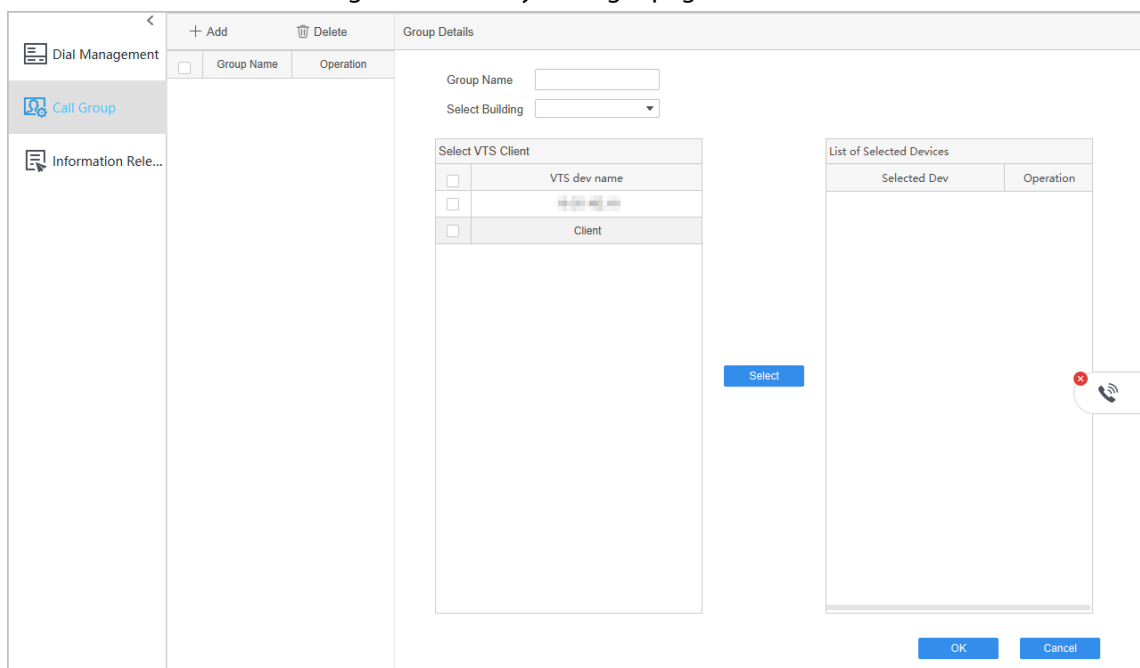
2.2 Call Group




The call group function groups the VTS and the manager client, and then assigns them to the corresponding buildings, so that the buildings can call the corresponding VTS and manager client in sequence.

Procedure

- Step 1 Open the **Video Intercom** solution.
- Step 2 Select **Intercom Config** > **Call group**.

Figure 2-6 Priority manager page



- Step 3 Enter the **Group Name**, and then select the building from the drop-down list.
- Step 4 Select the manager client you need to add, click **Select**, and then the device displays on the **List of Selected Devices**.
- Click  to give priority to calling this device.
 - Click  to lower the device priority.
 - Click  to delete the device information.



When no group is added to the building, the Platform will uniformly answer the call from the device under the building; the call from the fence station can only be answered by the Platform; the VTS cannot make calls.

Figure 2-7 List of Selected Devices

Selected Dev	Operation
	↑ ↓ 🗑️
Client	↑ ↓ 🗑️

OK Cancel

Step 5 Click **OK**.

Related Operations

- Click **Add** to add multiple groups.
- Click 🗑️ corresponding to the group, or select the group to be deleted, and then click **Delete** to delete the group information.

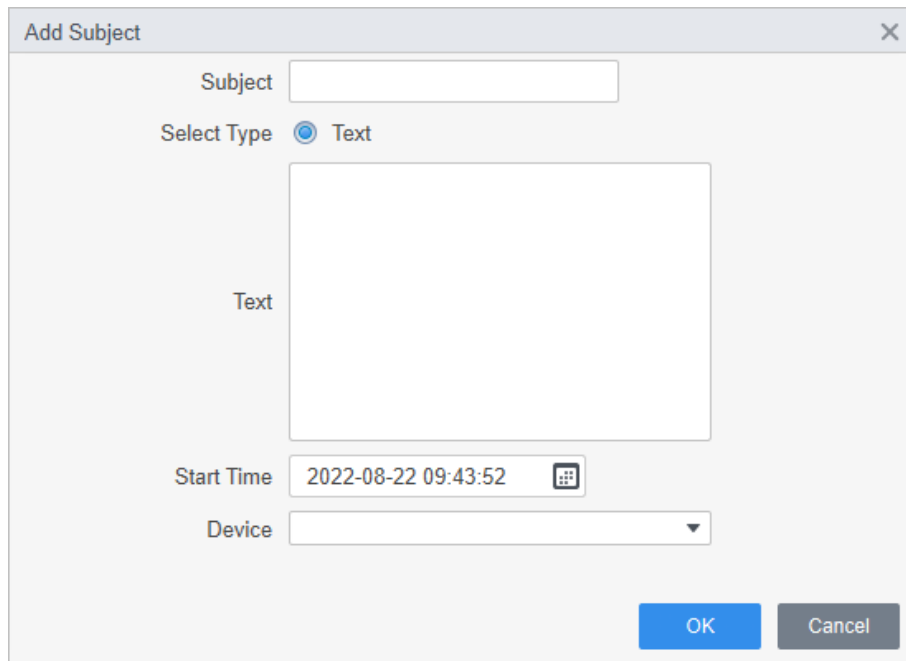
2.3 Information Release



This function is only supported by the devices whose device type is VTO or VTH and whose numbers are bound to the Platform.

- Step 1 Open the **Video Intercom** solution.
- Step 2 Select **Intercom Config > Information release**.
- Step 3 Click **Add** to add the subject.
- Step 4 Enter the topic text, and then set the **Start Time**.
- Step 5 Select the device from the drop-down list, and then click **OK**.

Figure 2-8 Add topic



The 'Add Subject' dialog box contains the following fields and controls:

- Subject:** A text input field.
- Select Type:** A radio button labeled 'Text' is selected.
- Text:** A large text area for entering the subject content.
- Start Time:** A date and time picker showing '2022-08-22 09:43:52'.
- Device:** A dropdown menu.
- Buttons:** 'OK' and 'Cancel' buttons at the bottom right.

Step 6 View the added subject.





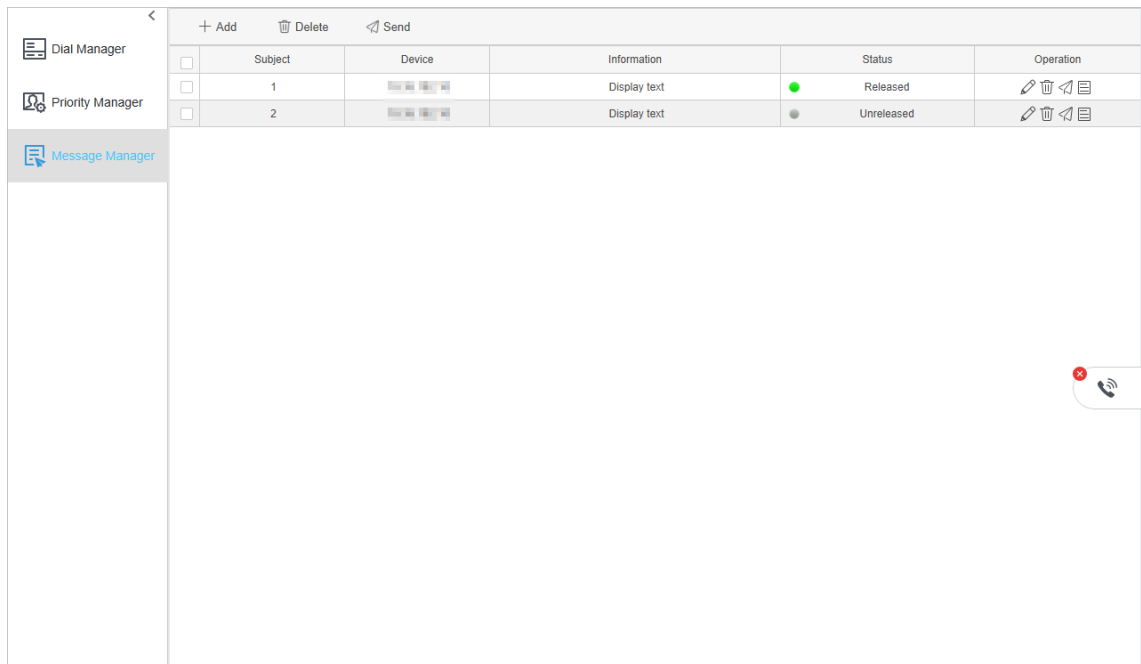










- Click  to modify the added subject.
- Click  corresponding to the theme, or select the subject to be deleted, and then click **Delete** to delete the subject.
- Click  corresponding to the subject, or select the subject to be sent, and then click **Send** to send the subject to the device.
- Click  to view the details of the released topic.

Figure 2-9 View the added subject



The interface shows a sidebar with 'Dial Manager', 'Priority Manager', and 'Message Manager' (selected). The main area displays a table of subjects.

	Subject	Device	Information	Status	Operation
<input type="checkbox"/>	1		Display text	● Released	   
<input type="checkbox"/>	2		Display text	● Unreleased	   

At the bottom right, there is a red 'x' icon and a speaker icon.

3 Intercom Management

You can make video calls with VTO, fence station, VTS, villa door station and VTH and the Platform. You can also perform remote unlock, view recent records and make quick calls.

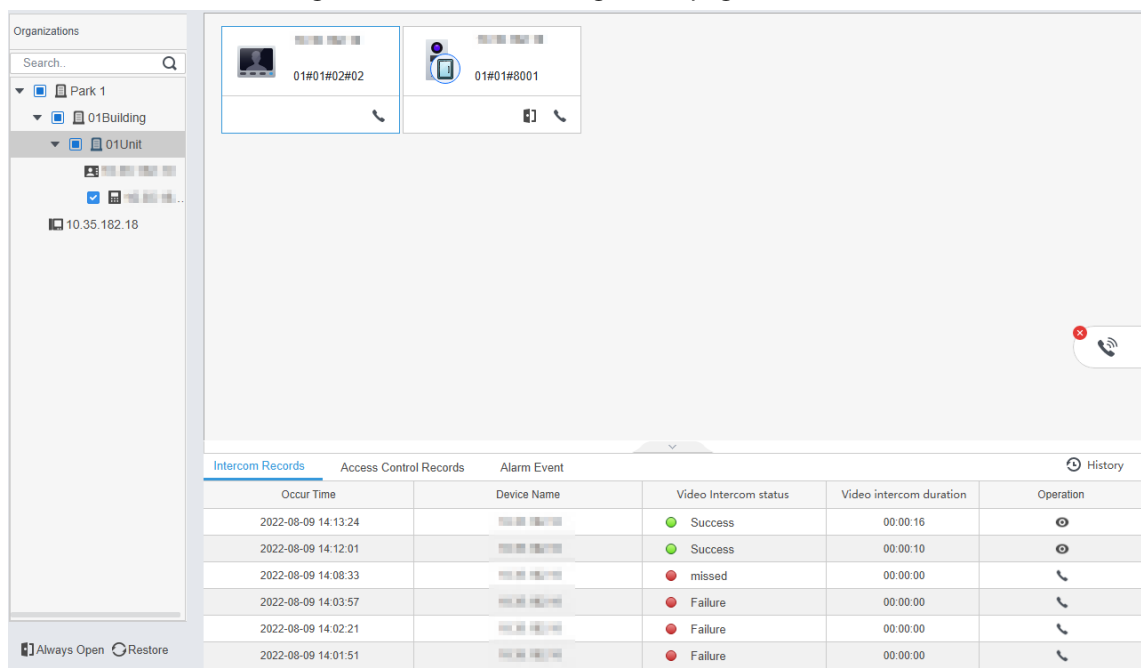
Procedure

- Step 1 Open the **Video Intercom** solution.
- Step 2 Click **Intercom Management** on the home page, and then select the intercom device in the organization tree.




The organization tree is displayed at the unit level by default.

Figure 3-1 Intercom management page



- Start a video call.

When you need to make a video call with the device, click  on the bottom of the device, and then the video intercom call page pops up

- Video call request from the device.

When the device clicks the property or the management center calls the platform, you can operate the Platform according to actual needs.


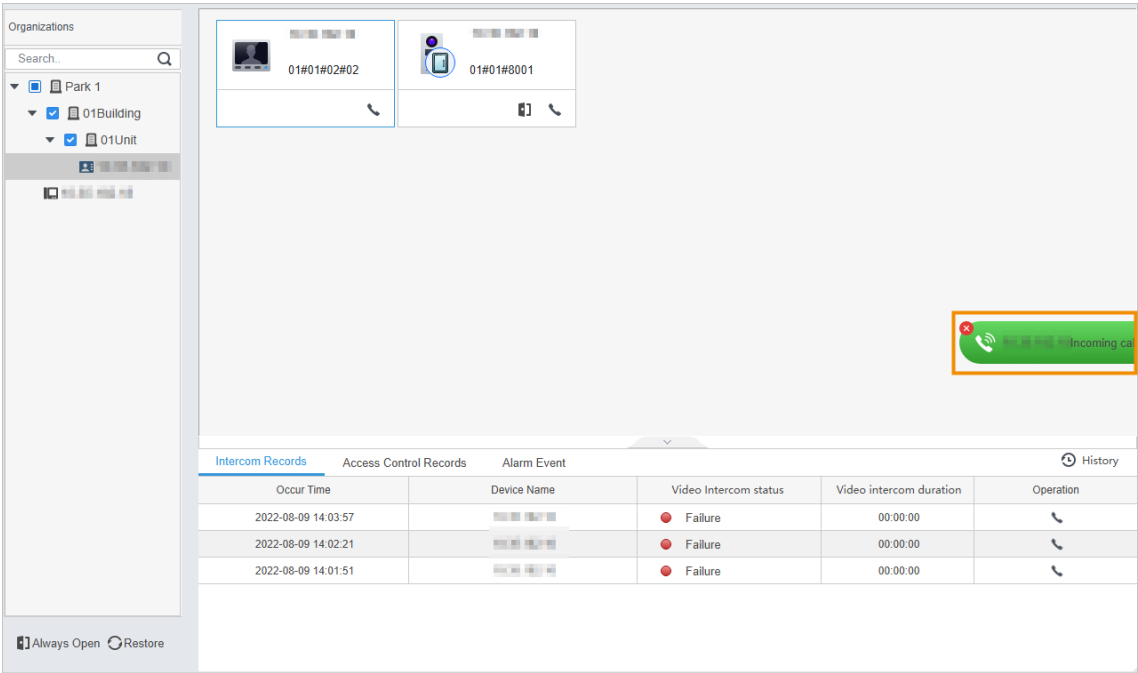
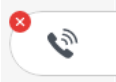
- Click the floating window to accept the call and enter the video intercom page.
- Click  to reject the call.

Figure 3-2 Intercom call from the device

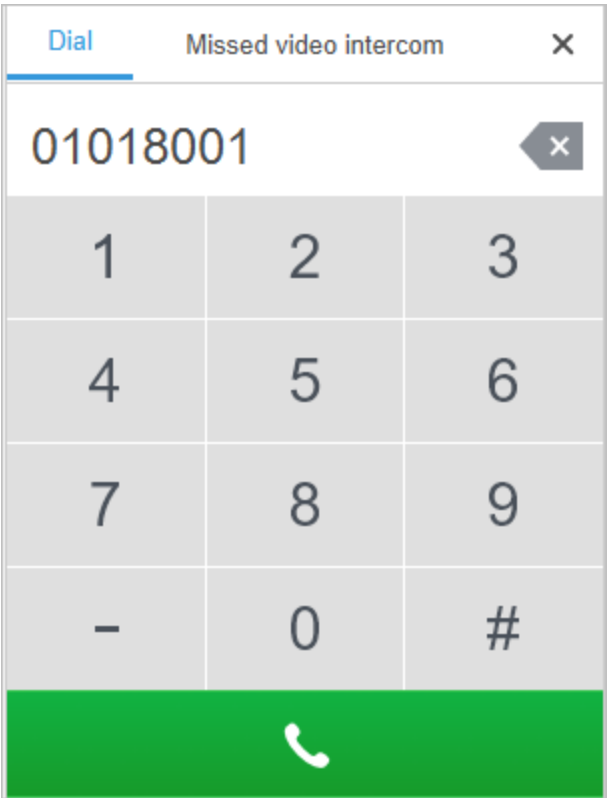


- Call the intercom device.
- Click  to display the dial page, and then enter a number to call the corresponding intercom device.



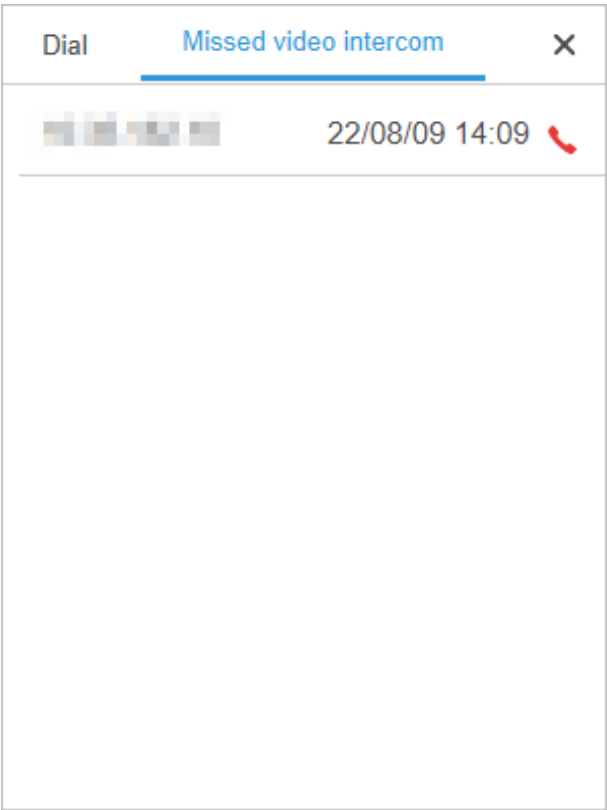
The dial page only supports full number calls, the room number calls are not supported; if you want to call VTH, you need to enter the number and the extension number.

Figure 3-3 Dial page



Click **Missed video intercom** to view the missed video intercom call.

Figure 3-4 Missed video intercom call





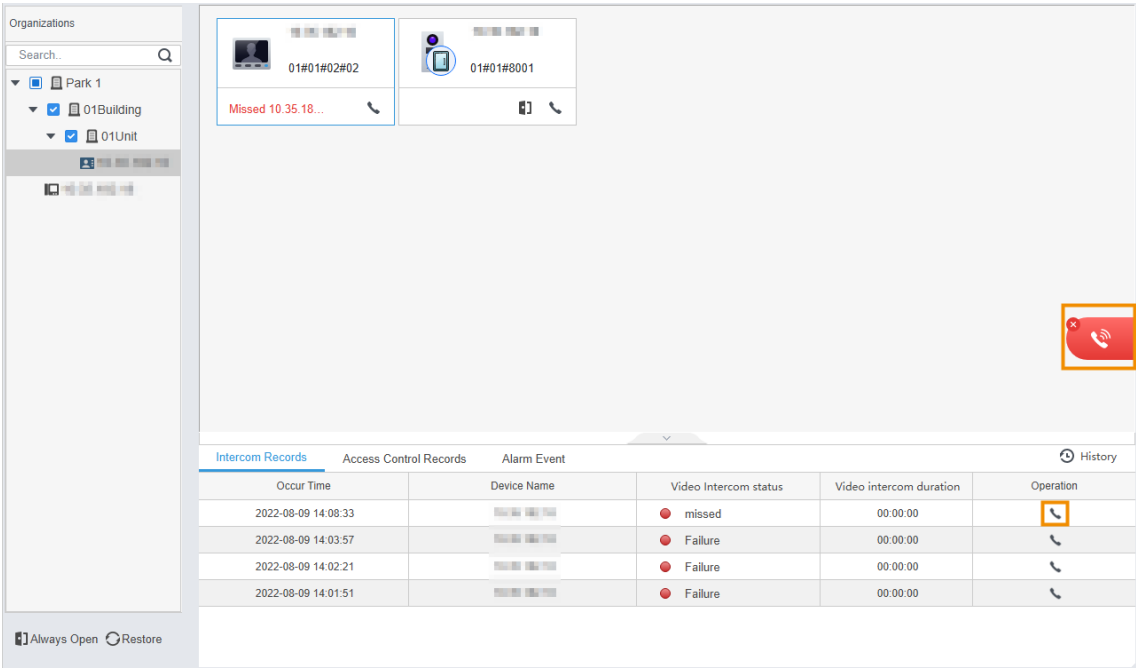
- Call back missed video intercom call.
When there is a missed or rejected call record, you can click  behind the record to call back, or click the floating window, and then click  behind the corresponding call to call back.

Figure 3-5 Call back missed video intercom call



Step 3 Perform operations during a video intercom call according to actual needs.



The Platform automatically records the switch status, and it will take effect in the next intercom.

Figure 3-6 Video intercom page

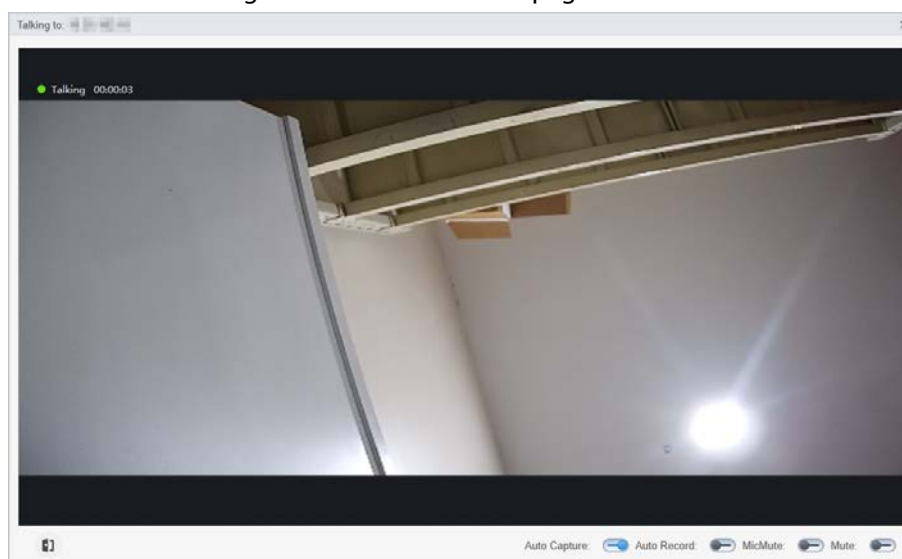


Table 3-1 Description of video intercom page parameters

Parameter	Description
	Open the corresponding door of the device.
Auto Capture	After enabling, every time the device connects to the video intercom, the Platform will capture a snapshot of the call and save it to the video intercom record.
Auto Record	After enabling, every time the device connects to the video intercom, the Platform will capture the call video and save it to the video intercom record. Only one recording can be retained for per call.
MicMute	After enabling, your microphone will be muted.
Mute	After enabling, the device microphone will be muted.

Step 4 Click on the upper-right corner to close the video intercom page and terminate the call.

Step 5 Click to open the access control of the device.




- After the access control is opened, the device icon changes from to .
- Click **Normally Open** and **Restore** on the bottom of the organization tree to open the device with one-key operation.

Figure 3-7 Open device access control



Related Operations

- Click  on the call record page to view the pictures and videos saved during the video intercom call.
- Call event, access event and alarm events will be recorded in real time in the record list on the bottom of the page. The record list only displays the latest 100 call records, access control records and alarm records. Click **History** to go to the **Intercom Records** page to view all records.

4 Intercom Records

You can filter, export and search for call records, access control records and alarm records.

4.1 Intercom Records Query

You can view and export the call record.

Prerequisites

Make sure that the video intercom device added to the Platform has an intercom event.

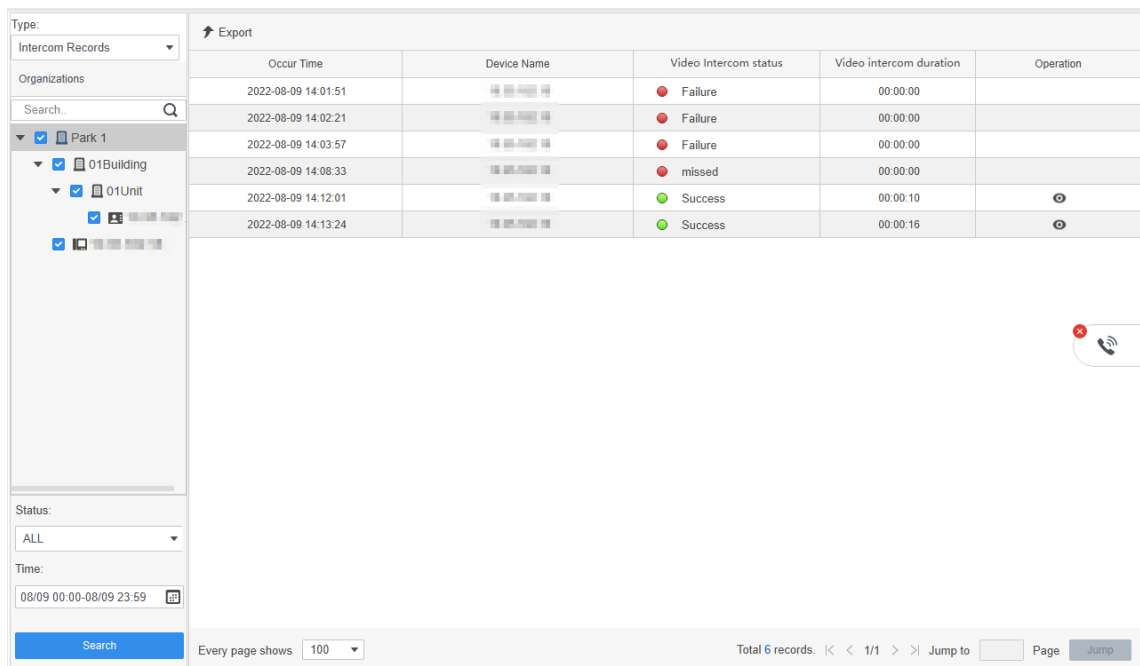
Procedure









- Step 1** Open the **Video Intercom** solution.
- Step 2** Select the **Type** as the **Intercom Records**.
- Step 3** Select the device in the organization tree, and then set the status and time period.
- Step 4** Click **Search**.



Click  to view the pictures and videos saved during the video intercom call.





Figure 4-1 View call records



Occur Time	Device Name	Video Intercom status	Video intercom duration	Operation
2022-08-09 14:01:51		Failure	00:00:00	
2022-08-09 14:02:21		Failure	00:00:00	
2022-08-09 14:03:57		Failure	00:00:00	
2022-08-09 14:08:33		missed	00:00:00	
2022-08-09 14:12:01		Success	00:00:10	
2022-08-09 14:13:24		Success	00:00:16	

- Step 5** Click **Export** to export all the call records to the computer.

Related Operations

- Click **Every page shows** to select the number of information showed on every page.
- Click  /  to view the previous page or next page.
- Click  /  to go to the first page or last page.
- Enter the page number in **Jump to** **Page**, and then click **Jump** to jump to the specified

page.

4.2 Access Control Records Query

You can view and export records of door opening and closing events.

Prerequisites

Make sure that the video intercom device added to the Platform has an access control event.

Procedure

- Step 1** Open the **Video Intercom** solution.
- Step 2** Select the **Type** as the **Access Control Records**.
- Step 3** Select the device in the organization tree, and then set the time period.
- Step 4** Click **Search**.

Figure 4-2 View access control records

Type:	Export	Time	User ID	Name	Card No.	Device	Event	Authentication Method	Access direction
Access Control Records		2022-08-09 14:24:55					Close Door		
		2022-08-09 14:24:50					Remotely Unl...		
		2022-08-09 14:24:50					Open Door		
		2022-08-09 14:24:50					Open Door		
		2022-08-09 14:24:50					Remotely Unl...		
		2022-08-09 14:24:48					Remotely Unl...		
		2022-08-09 14:24:48					Open Door		
		2022-08-09 14:24:38					Close Door		
		2022-08-09 14:24:33					Open Door		
		2022-08-09 14:24:33					Remotely Unl...		

- Step 5** Click **Export** to export all the access control records to the computer.

Related Operations

- Click **Every page shows** **100** to select the number of information showed on every page.
- Click **< / >** to view the previous page or next page.
- Click **<< / >>** to go to the first page or last page.
- Enter the page number in **Jump to** **Page**, and then click **Jump** to jump to the specified page.

4.3 Alarm Record Query

You can view and export the alarm event records.

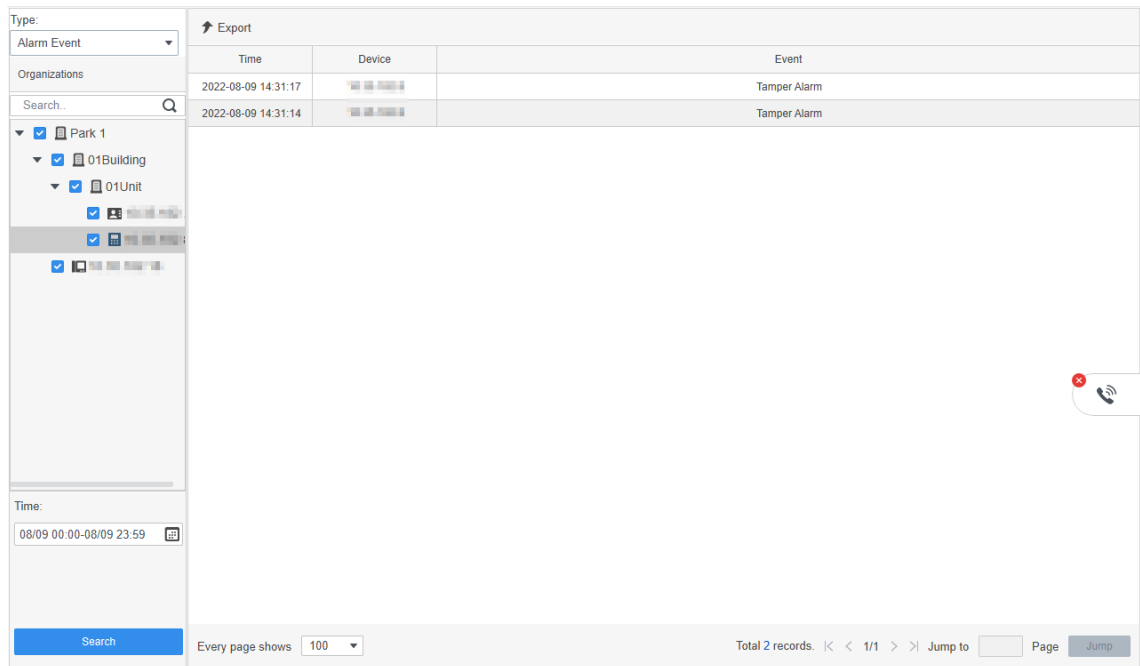
Prerequisites

Make sure that the video intercom device added to the Platform has an alarm event.

Procedure

- Step 1** Open the **Video Intercom** solution.
- Step 2** Select the **Type** as the **Alarm Event**.
- Step 3** Select the device in the organization tree, and then set the time period.
- Step 4** Click **Search**.

Figure 4-3 View alarm records



- Step 5** Click **Export** to export all the alarm records to the computer.

Related Operations

- Click **Every page shows** **100** to select the number of information showed on every page.
- Click **< / >** to view the previous page or next page.
- Click **<< / >>** to go to the first page or last page.
- Enter the page number in **Jump to** **Page**, and then click **Jump** to jump to the specified page.